

Company Name

Employment Contract (Offer Letter)

1. Employee's Name : _____
2. Passport No. : _____
3. Employee's Job Title :
4. Basic Salary :
5. Over time : As per company rule.
6. Accommodation : Provided by the employer company.
7. Transport : Local Transportation provided by the company
8. Food :
9. Working Days : 6 days/week
10. Working Hours : 8 hrs/day
11. Duration of Contract : 2 years renewable.
12. Medical treatment : As per UAE Labor law.
13. Insurance : As per UAE Labor law.
- 16 Probation periods : 90 days from the date of job joining.
17. Other benefits : As per UAE Labor law.

Signature of Employer
First Party Name:
Date:

Signature of Employee
Passport No. :
Signature date